

JOB DESCRIPTION

Our **Senior Functional Consultant** proposes and implements the company Functional Consultancy strategy, as all the adaptation needed to strategic changes. This person also oversees all the functional consultancy activities, programs and projects, ensuring and establishing processes, service levels, best practices and skills to successfully achieve the goals of Functional Consultancy.

RESPONSABILITIES AND DUTIES

- Leads all the Functional consultancy methodology;
- Responsible for Functional Consultants leadership;
- Oversee the functional consultancy activities and provide direction and guidance as needed;
- Ensures that his/her team maintains high level of competence and operational excellence;
- Evaluate the performance of functional consultancy members, defining coaching and training needs;
- Evaluate requirements for development and project management, and share key information with project managers, technical and product specialists;
- Proposes new ways and ideas integrating functional and technical knowledge, regarding Client, project (when applicable) or internal goals;
- Supports, when needed, the Delivery Manager in functional and documentation scope definition;
- Build positive and productive working relationships with customers for business growth;
- Develop process improvements to achieve cost effectiveness and time saving;
- Report status to stakeholders (internal and external) and ensure the development of required functional documentation;
- Develop functional specifications and plans, using processes and procedures established by the Client or internally;
- Search and get technical knowledge in way to understand, suggest and describe technical solutions;
- Plan and execute consultancy projects and training programs to team members or Clients;
- Manage internal feedback, ensure actions upon failures.

REQUIREMENTS

- Proven experience as a Functional Consultant;
- Strong desire to understand how stuff works and ability to use logic to solve complicate problem;
- Excellent ability to communicate with a wide range of people, and to have excellent listening skills to correctly interpret client's and own team needs;
- Expertise in process and workflow definition;
- Expert knowledge in the following: ECM; BPM; RPA;
- Demonstrable ability to multi-task and adhere to deadlines;
- Well-organized with a customer-oriented approach;
- Leadership abilities and excellent interpersonal skills;
- Aptitude in decision-making and problem-solving;
- Proactive, Friendly, helpful, confident and engaging personality;
- Strong work ethic, self-motivated;
- Always demonstrate responsibility, honesty and integrity;
- Focused on goals and priorities and well organized;
- BSc/BA in Information management, Computer Sciences or related.

WE ARE OFFERING

- Joining a team that seeks to value and recognize each individual. A dynamic, flexible team that rewards merit and talent, promoting team spirit, goodwill and interaction;
- Participation in international challenging and highly innovative projects;
- Long-term career opportunity, stability and working within a competitive environment that promotes professional and personal growth;

APPLY AT: recruitment@latourrette-consulting.com